

Template Matrix for UKPHR’s *Specialist Registration by Portfolio Assessment*

*October 2018*

Applicants must complete matrices for both the *Knowledge \* and Shows How* competencies, outlining which piece of evidence and summary is being used to demonstrate each competency. This must be completed in BLACK for the initial submission and if required updated in BLUE for any second submission of evidence and RED for any final and third submission for assessment. We therefore recommend you retain the electronic versions.

Without such a matrix, your portfolio maybe returned as unassessable, so please ensure you have competed this and accurately.

This template is an example of a matrix and can be amended for individual use. Please delete or insert additional evidence rows as required.

The text in the template is for illustrative purposes only.

*\*unless the applicant has passed Part A exams within 7 years of the date of the pre-application*

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|  |  | **KEY AREA 1** | | | | | **KEY AREA 2** | | **KEY AREA 3** | | | | **KEY AREA 4** | | | | | | | | | | | | **KEY AREA 5** | | | | | | | | | | |
| **EVIDENCE OF KNOWLEDGE ACQUISTION** | **EVIDENCE CODE** | **KH1.A** | **KH1.B** | **KH1.C** | **KH1.D** | **KH1.E** | **KH2.A** | **KH2.B** | **KH3.A** | **KH3.B** | **KH3.C** | **KH3.D** | **KH4.A** | **KH4.B** | **KH4.C** | **KH4.D** | **KH4.E** | **KH4.F** | **KH4.G** | **KH4.H** | **KH4.I** | **KH4.J** | **KH4.K** | **KH4.L** | **KH5.A** | **KH5.B** | **KH5.C** | **KH5.D** | **KH5.E** | **KH5.F** | **KH5.G** | **KH5.H** | **KH5.I** | **KH5.J** | **KH5.K** |
| MPH MODULE | EV.KH.1 |  |  |  | X |  |  |  | X |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| REFLECTIVE PIECE | EV KH RF1 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| MPH MODULE | EV.KH.2 |  |  |  |  |  |  |  |  |  |  |  |  |  | X |  |  |  |  | X |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| REFLECTIVE PIECE | EV KH RF2 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| COURSE | EV.KH3 | X |  |  |  |  | X |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| REFLECTIVE PIECE | EV KH RF3 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| TRAINING | EV.KH.4 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | X |  |  |  |  |  | X |  |  |  |
| REFLECTIVE PIECE | EV KH RF4 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| ON THE JOB LEARNING | EV.KH.5 |  |  |  |  |  |  |  |  |  |  |  |  |  | X |  | X |  |  |  |  |  |  | X |  |  |  | X |  |  |  | X |  |  |  |
| REFLECTIVE PIECE | EV KH RF5 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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Knowledge competencies matrix

Complete as appropriate: Initial submission  2nd submission  3rd submission

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|  |  | **KEY AREA 6** | | | | | | | | | | | | **KEY AREA 7** | | | | | | | | | **KEY AREA 8** | | | | | |
| **EVIDENCE OF KNOWLEDGE ACQUISTION** | **EVIDENCE CODE** | **KH6.A** | **KH6.B** | **KH6.C** | **KH6.D** | **KH6.E** | **KH6.F** | **KH6.G** | **KH6.H** | **KH6.I** | **KH6.J** | **KH6.K** | **KH6.L** | **KH7.A** | **KH7.B** | **KH7.C** | **KH7.D** | **KH7.E** | **KH7.F** | **KH7.G** | **KH7.H** | **KH7.I** | **KH8.A** | **KH8.B** | **KH8.C** | **KH8.D** | **KH8.E** | **KH8.F** |
| MPH MODULE | EV.KH.1 |  |  |  | X |  |  |  | X |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| REFLECTIVE PIECE | EVKH RF6 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| MPH MODULE | EV.KH.2 |  |  |  |  |  |  |  |  |  |  |  |  | X |  |  |  |  | X |  |  |  |  |  |  |  |  |  |
| REFLECTIVE PIECE | EV KH RF7 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| COURSE | EV.KH3 |  | X |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | X |  |  |  |
| TRAINING | EV.KH.4 |  |  |  |  |  |  | X |  |  |  |  |  |  | X |  |  |  |  |  |  |  |  |  |  |  |  |  |
| ON THE JOB LEARNING | EV.KH.5 |  |  | X |  |  |  |  |  |  |  |  | X |  |  |  |  |  |  |  | X |  |  |  |  |  |  |  |
| REFLECTIVE PIECE | EV KH RF8 | x |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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Show How competencies matrix

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|  | **KEY AREA 1** | | | | | **KEY AREA 2** | | | **KEY AREA 3** | | | **KEY AREA 4** | | | | | | | **KEY AREA 5** | | | | **KEY AREA 6** | | | | | | | **KEY AREA 7** | | | **KEY AREA 8** | | | | **KEY AREA 9** | | | |
| **SUMMARY** | **SH1.A** | **SH1.B** | **SH1.C** | **SH1.D** | **SH1.E** | **SH2.A** | **SH2.B** | **SH2.C** | **SH3.A** | **SH3.B** | **SH3.C** | **SH4.A** | **SH4.B** | **SH4.C** | **SH4.D** | **SH4.E** | **SH4.F** | **SH4.G** | **SH5.A** | **SH5.B** | **SH5.C** | **SH5.D** | **SH6.A** | **SH6.B** | **SH6.C** | **SH6.D** | **SH6.E** | **SH6.F** | **SH6.G** | **SH7.A** | **SH7.B** | **SH7.C** | **SH8.A** | **SH8.B** | **SH8.C** | **SH8.D** | **SH9.A** | **SH9.B** | **SH9.C** | **SH9.D** |
| 1 |  |  |  | X |  |  |  |  | X |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 3 |  |  |  |  |  |  |  | X |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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Complete as appropriate: Initial submission  2nd submission  3rd submission