

May 2015

<i>First edition</i>	<i>May 2015</i>
<i>Review every</i>	<i>3 years</i>
<i>Next review due</i>	<i>May 2018</i>

New registration category: Specialty Registrar

1. Purpose of this document

This document sets out the policy and procedure UKPHR intends to operate in respect of registration of Specialty Registrars.

2. Scope and Organisational Context

- 2.1 UKPHR was established in 2003 by the ‘tripartite group’ – the Multidisciplinary Public Health Forum (MDPHF), the Faculty of Public Health (FPH) and the Royal Institute of Public Health (RIPH). Its objective is to promote public confidence in public health professionals’ practice in all four UK countries through independent regulation.
- 2.2 UKPHR is an independent body with its own Board. It registers specialists and practitioners in public health.

3. Registration of Specialty Registrars

Specialty Registrars who wish to register during their training will be able to choose to register with UKPHR if they wish. Registration is voluntary.

Registration will be relevant to Specialty Registrars who are not registered with a statutory regulator. Examples of statutory regulators include General Dental Council and General Medical Council as well as General Pharmaceutical Council, Health & Care Professions Council and Nursing & Midwifery Council.

UKPHR will accept applications from all Specialty Registrars.

The criteria and conditions for eligibility for consideration for registration are:

- 3.1 Acceptance onto and ongoing participation in the Specialty Training Programme
- 3.2 Completion of an application form and production of supporting evidence as prescribed by UKPHR
- 3.3 Payment of an annual registration fee as prescribed by UKPHR
- 3.4 Commitment to continuing professional development (during Specialty Training this is fulfilled by participation in the Specialty Training Programme)
- 3.5 Commitment to practice public health in accordance with UKPHR’s Code of Conduct and *Good Public Health Practice*.

4. Prescribed requirements

In order to register with, and remain registered with, UKPHR, a Specialty Registrar is required to:

- 4.1 Complete, sign and deliver to UKPHR an application form in the prescribed form, a copy of which is annexed to this policy and is also available to download from UKPHR's website
- 4.2 Complete, sign and deliver annually to UKPHR a declaration in the prescribed form, a copy of which is annexed to this policy and is also available to download from UKPHR's website
- 4.3 Provide to UKPHR evidence of acceptance onto and participation in the Specialty Training Programme by means of written confirmation from the Dean of School or otherwise from the Local Enterprising & Training Board or other funding authority
- 4.4 Pay annually the prescribed registration fee of £90 or such other sum as shall from time to time in future years be set by UKPHR

5. Supplementary information

- 5.1 The annual registration cycle will be 01 July – 30 June. A new registrant joining the register during the cycle will pay a first registration fee reduced pro rata to reflect the length of time on the register until the first annual renewal on the following 01 July.
- 5.2 A registrant seeking to take time out from the Specialty Training Programme will be encouraged to maintain continuous registration; no refund will be paid for a part year off the register.
- 5.3 On satisfactory completion of Specialty Training a registrant will, currently, be eligible to register with UKPHR as a specialist. If application for the latter is made promptly (again, registration is voluntary) UKPHR will maintain the registrant's registration continuously; if specialist registration takes place before 01 July during a year of Specialty Registrar registration the registrant may set off against the new registration fee payable the Specialty Registrar registration fee reduced pro rata for the same period; in any other circumstance no refund of registration fee will be made.
- 5.4 A Specialty Registrar who ceases permanently to participate in the Specialty Training Programme (a different situation from taking time out from the Programme) shall cease to be eligible for registration; on receipt of evidence of this fact UKPHR will remove the registrant from the register and no refund of registration fee will be made.
- 5.5 UKPHR will not impose a requirement in respect of Continuing Professional Development (CPD) on registrants participating in Specialty Training, believing that the standard of CPD it requires for specialist registrants is fulfilled by participation in the Specialty Training Programme. UKPHR reserves the right to impose a CPD requirement on a registrant who takes time out from the Specialty Training Programme.

6. Advantages of Specialty Registrar registration

The advantages of Specialty Registrar registration are considered by UKPHR to include:

- 6.1 Extending regulation to this cohort of the public health workforce, in particular those Specialty Registrars not currently subject to any form of independent regulation, for the purpose of enhancing the protection of the public and upholding and promoting standards in the profession;
- 6.2 Making available to all Specialty Trainees the opportunity to be accountable to an accredited regulatory body and adhere to agreed professional standards prior to entering into regulation as public health specialists;
- 6.3 Providing an opportunity for Specialty Registrars to demonstrate their commitment to safeguarding the public and upholding standards in the profession;
- 6.4 Creating greater commonality between the regulation offered by UKPHR and statutory healthcare regulators and filling gaps in the existing regulatory system.

This policy will have effect from 10 May 2015.

For further information about registration and UKPHR's regulatory approach:

Please refer to UKPHR's website: www.ukphr.org

For more information about this policy, please contact:

David Kidney
Tel 0121 296 4371
E: register@ukphr.org

May 2015