

Minutes of the Annual General Meeting of the UKPHR Board held on 25<sup>th</sup> September 2014  
at 18c McLaren Building, 46, Priory Queensway, Birmingham B4 7LR

**Present:**

Bryan Stoten (Chair), Claire Barley, Amanda Fletcher, Selena Gray, Jeremy Hawker, Linda Jones (Vice Chair), Patrick Saunders and Nairn Wilson (Registrar). David Kidney, Executive Director, was in attendance and Louise Appleby and Rick Borges from Professional Standards Authority were present as observers.

**Apologies:**

Andrew Corbett-Nolan, Claire Cotter, Fiona Harris, Sue Lloyd, Richard Parish

**1. Welcome**

The Chair welcomed everyone to the meeting. Apologies for absence were received as listed in these minutes. There were no declarations of interest.

**2. Minutes of meetings**

The minutes of the Board's previous Annual General Meeting held on 03 September 2013 were agreed as a true and accurate record.

**3. Directors' terms of office**

**3.1** Following the resignation during the year of Amy Nicholas, there was a vacancy. The Chair reported that he had invited all those who had been unsuccessful in applying to be a Director during the 2013 recruitment process to apply for the vacancy. He had received one application, from Viv Speller. It was proposed by the Chair, and seconded by the Vice Chair, that Viv Speller be appointed to fill the vacancy and the Board agreed unanimously.

**3.2** PS proposed and AF seconded that LJ be re-appointed Vice Chair for a further term of one year and the Board agreed unanimously.

**3.3** At the request of CB the Board agreed to add CB to the membership of the Education & Training Committee.

**4. Amendment to Articles of Association**

PS proposed and LJ seconded:

That the following amendments be made:

*38. 2nd line delete Registration Approvals Panel and substitute Registration Approvals Committee*

*39 Line 1 delete Registration Approvals Panel and substitute Registration Approvals Committee*

*39 (ii) Line 1 delete Fitness to Practice Committee and substitute Fitness to Practice Panel*

*40 Line 1 delete Registration Approvals Panel and substitute Registration Approvals Committee*

*41 2nd line delete Fitness to Practice Committee and substitute Fitness to Practice Panel*

*42 Line 1 delete Fitness to Practice Committee and substitute Fitness to Practice Panel*

*44 Line 1 delete Fitness to Practice Committee and substitute Fitness to Practice Panel*

The Board agreed the proposition.

**ACTION**

**BS**

**DK**

**DK**

**DK**

## **5. Amendment to Standing Orders**

PS proposed and AF seconded:

*That the following amendments be made:*

*16.1 8th bullet point (page 7) delete Appeals Committee and substitute Appeals Panel*

*26. Line 1 delete Registration Approvals Panel and substitute Registration Approvals Committee*

*27. Line 4 delete Registration Approvals Panel and substitute Registration Approvals Committee*

*33. Heading and line 1 delete Registration Approvals Panel and substitute Registration Approvals Committee*

*34. Line 1 delete Registration Approvals Panel and substitute Registration Approvals Committee*

*Chapter 7, page 16 heading delete Fitness to Practice Committee and substitute Fitness to Practice Panel*

*51. Line 1 delete Fitness to Practice Committee and substitute Fitness to Practice Panel*

*53. Line 2 delete Fitness to Practice Committee and substitute Fitness to Practice Panel*

*58. Line 1 delete Fitness to Practice Committee and substitute Fitness to Practice*

*62. Line 4 delete Registration Approvals Panel and substitute Registration Approvals Committee*

The Board agreed the proposition.

DK

## **6. Reports**

**6.1** The Chair presented the Annual Report 2013-14 for adoption and the Board agreed to adopt the Annual Report.

**6.2** PS proposed and AF seconded that the annual accounts for the financial year 2013-14 as attached to the written report A4 accompanying the agenda be adopted and the Board agreed to adopt the accounts.

## **7. Any other competent business**

None

## **8. Conclusion of the meeting**

The Chair closed the AGM